

SPRING- 2018

Mid –Term Exams Schedule: 25 February-1st March 2018

ADMIT CARD COLLECTION NOTICE FOR MID-TERM EXAMS.

Students of different Programs are advised to collect their admit card for “MID-TERM EXAMS” by paying all fees or at least two installments as per following schedule:

Program	Contact Person	Designation	Room No.	Collection Date	Collection time
Undergraduate Programs	Ms. Namira Samreen Mr. Abdul Hamid	Officer (Controller of Examinations)	1504 (4 th Floor, Minhaj Complex)	18-20 February 2018	10:00 am to 4:30 pm
MBA Program	Mr. Jashim/ Mr. Shah Alam	House Keeper	3409 (3rd Floor Roksana Monjil)	18-20 February 2018	5:00 pm to 8:00 pm
LLM Program	Mr. Md. Hanif	House Keeper	1604 (5th Floor, Minhaj Complex)	18-20 February 2018	5:00 pm to 8:00 pm
MA in English Program	Mr. Md. Faruk	House Keeper	1703 (6th Floor, Minhaj Complex)	18-20 February 2018	5:00 pm to 8:00 pm

NB: All Faculty members (Permanent & Adjunct) are requested kindly to read out this notice in their classes.

Please note:

- Pay all fees as per your billing statement in order to collect your admit card.
- **You would NOT be allowed to sit for the MID-TERM Exams without admit card under any circumstances.**
- You must collect your own admit card. Request to collect Admit Card on behalf of others would not be entertained.

(On instruction from Vice Chancellor)

Sarker Kamrul Mamun

Controller of Examinations, CIU