

AUTUMN- 2017

Final Exams Schedule: 3 -7 December- 2017

ADMIT CARD COLLECTION NOTICE FOR FINAL EXAMS.

Students of different Programs are advised to collect their admit cards for “FINAL EXAMS” by paying all fees for the semester as per following schedule:

Program	Contact Person	Designation	Room No.	Collection Date	Collection time
Undergraduate Programs	Ms. Namira Samreen & Mr. Abdul Hamid	Officer (Controller of Examinations)	1504 (4 th Floor, Minhaj Complex)	28-30 November 2017	10:00 am to 4:30 pm
MBA Program	Mr. Jashim/ Mr. Shah Alam	House Keeper	3409 (3rd Floor Roksana Monjil)	28-30 November 2017	5:00 pm to 8:00 pm
LLM Program	Mr. Md. Hanif	House Keeper	1604 (5th Floor, Minhaj Complex)	28-30 November 2017	5:00 pm to 8:00 pm

NB: All Faculty members (Permanent & Adjunct) are requested kindly to read out this notice in their classes.

Please note:

- Pay all fees as per your billing statement in order to collect your admit card.
- **You would NOT be allowed to sit for the Final Exams without admit card under any circumstances.**
- You must collect your own admit card. Request to collect Admit Card on behalf of others would not be entertained.

For, *Namira Samreen* 19.11.17

(On instruction from Vice Chancellor)

Sarker Kamrul Mamun

Controller of Examinations, CIU