



Chittagong Independent University

Minhaj Complex, 12 Jamal Khan Road, Chattogram

Ref no: CIU/Reg. Office/2020/140

Date: 22 May 2020

Notice for the CIU Students

Dear Students,

Hope you all are safe and in good health and in good spirit during these critical days!

As you all know, CIU will conduct ONLINE Classes and other academic activities in Summer 2020 as per the 'Revised Academic Calendar (Online)-Summer 2020' and following the UGC directives. Before starting the Online Summer 2020 Term, we want to let you know the deep concern of our Honorable Vice-Chancellor, Faculty Members, Management and the Honorable Trustees about your academic interests, as the well-being of our students have always been our highest priority. Keeping this in mind and considering the prevailing pandemic situation the University authority has taken the following decisions:

- 1.** In Summer 2020, students may continue as regular students of CIU with 2 courses (6 credits) load instead of the regular 4 courses (12 credits). However, a student may also continue this Semester with only 1 Course (3 credit) in any exceptional and/or emergency cases;
- 2.** CIU authority has decided to waive **Semester Activity Fees** for all the students ONLY for Summer 2020 semester/term in view of COVID-19 pandemic. This waiver is intended to compensate for the cost of the internet the students may incur to continue virtual classes online in Summer 2020;
- 3.** Returning students will get a waiver on the **Late Fees** of the Dues amount ONLY for Spring 2020 & Summer 2020 with flexible payment options considering the prevailing COVID-19 pandemic situations;
- 4.** Returning Students are strongly encouraged to complete their course advising for Summer 2020 within the given date (14 to 18 June 2020) after settlement of previous payment issues, if any, with the Finance & Accounts Dept.. **All Returning Students (including scholarship / financial aid recipients)** will have to pay a minimum amount of Tk.12,000/ (In word: Twelve Thousand only), i.e. a portion of the total Tuition Fees to be calculated for the semester/term in cash or at bank before 14 June 2020 in order to confirm their Summer registration. However, "Flexible Payment Options" shall be available to the students with financial constraints. Such students may contact their respective Deans for the approval of 'Flexible Payment Options' to make partial payments of the total dues before Advising.

5. Installment-fees will not be charged for paying the tuition fees in installments in Summer 2020;
6. Returning Students availing **Financial aid/Scholarship** in Spring 2020, if registered for minimum 2 courses (6 credits) in Summer 2020, may be allowed to continue with the same percentage of scholarship during Summer 2020. New students registered for minimum 2 courses (6 credits) may also apply for Financial aid/Scholarship in Summer 2020. However, the authority will consider and assess any application for financial aid/scholarship as per the CIU Financial Aid Policy;
7. **Semester Activity Fees** shall be waived for All the Newly Admitted Students (Fresher) of Summer 2020. Also if any new student has any financial constraints, he/she may contact the respective Dean regarding re-scheduling his/her tuition fees within Summer 2020. Furthermore, Fresher will also get the same opportunity to pay the tuition fees in installments without paying any installment-fees in Summer 2020;
8. Students with provisional admissions at CIU will be allowed to continue study without cancellation of his/her studentship till Summer 2020;
9. Furthermore, we want to assure that a dedicated CIU team is always be available to support all students for smoothening the online class activities if anyone faces difficulties familiarizing with the system.

We believe, no matter how much the situation becomes worsen, we will certainly take care of your mental health as well. Please stay connected with us through CIU Website, Facebook, WhatsApp, and other social media options. Please check your STUDENT PANEL on a regular basis for any updates.

Please don't hesitate to share any personal or academic matters with your course instructors and Deans of the Schools.

Stay Home, Stay Protected.



Anjuman Banu Lima
Acting Registrar
(On instruction from the Vice Chancellor, CIU)